

Job ID: **RK80610A**
Job Title: Materials Supervisor
Degree Requirements: Bachelor's Degree
Years of Experience: 3
Type of Position: Direct Hire
Location: Houston, TX
Salary Range: \$67K - \$73K
Travel Required: <15%

IMMEDIATE NEED in Houston, TX for a Materials Supervisor who holds a Bachelor's degree from an accredited college or university and who has a minimum of 3 years work experience in Purchasing and Inventory Control. This position can be your step to higher management responsibilities.

Relocation assistance is budgeted for this position.

The **MUST HAVE ITEMS** in this position are:

- Bachelor's Degree
- 3 years experience in Purchasing & Inventory Control in a Lean environment
- Verifiable expertise in vendor / supplier management to deliver bottom line results
- Experience and expertise in Kanban, VMI (Vendor Managed Inventory), JIT (Just In Time), LCC Sourcing (Low-Cost Country)

The **RESPONSIBILITIES** of this position include but are not limited to:

- Use a pro-active approach to all issues (assess, implement, continually re-assess)
- Supervision of all materials related functions (Purchasing, Production Scheduling, Inventory Control, Logistics)
- Management of Purchasing & Inventory Control functions meeting On-Time Delivery goals as well as company metrics (quality, delivery, cost)
- Support Production Scheduling of all material flow issues meeting Customer Requirements and Production Schedules
- Work closely with Product Line Coordinators planning & forecasting orders meeting shipping requirements
- Improvement of inventory turns using Kanban & other LEAN techniques
- Improve shop floor scheduling using LEAN techniques
- High degree of involvement in new product development with Sales, Engineering, Manufacturing departments
- Supervision of 2 associates

KEY WORDS: Purchasing, Purchasing Controls, Inventory, Six Sigma, Kanban, VMI, Vendor Managed Inventory, JIT, Just In Time, LCC Sourcing, Low-Cost Country, Supervision, LEAN, LEAN Manufacturing, Purchasing, Production Scheduling, Inventory Control, Logistics, Houston, TX, planning, forecasting, logistics, material flow

If you meet these requirements and wish to be considered for this position, send your résumé to us using Word 97 -2003 at Resumes@PinnaclePlacementGroup.com mentioning the **Job ID** and the **Job Title** in the subject line of your email. **In your email please provide us a short narrative detailing your experience and expertise as it applies to this position.**